

*Expression Of Interest*

*for*

*‘Training program to improve the employability of the rural youth belonging to SC/ST & Minority and women’ to be conducted in nine districts of Rajasthan.*

*Under*

*NIELIT, Chandigarh Centre*

*SCO 114-116, Sector 17-B*

*Chandigarh-160017*

**Introduction:**

NIELIT, Chandigarh Centre is an organization under The Department of Information Technology, Ministry of Communications & Information Technology, Govt. of India. The Society has been entrusted the job to train rural youths belonging to SC, ST & Minority Communities & women in nine districts of Rajasthan viz. **Chittorgarh, Banswara, Jodhpur, Alwar, Udaipur, Karuli, Dungarpur, Sriganganagar and Nagaur.** NIELIT, Chandigarh Centre has been identified as the Coordinating Centre for conducting this Training Program.

**Modus Operandi:**

The Centre has decided to involve agencies for each district to conduct the Training Program under its supervision. The centre will:

- Monitor the Progress of each Institute and will make further allotment.
- Periodic inspection of each Institute
- Issue Certificates.
- Will reimburse the Course Fees to the participating institute after successful completion and fulfillment of all the formalities.

Applicable clause and binding parameters for the Project but not limited to this are given in Annexure - I. This may be amended in future during upgradation through addition / deletion / modification of terms & conditions.

**Course Details:**

The details of courses are attached in Annexure – II

**Expression of Interest:**

The Expression of Interest form is attached in Annexure – III. This format has to be filled and to be returned along with Annexure I & II as a token of Acceptance. A photocopy of the documents may be retained by the Applying Institutes before submission for future correspondence. All documents should be submitted in a sealed envelope subscribing “**Expression of Interest Form for Education & Training Project in the State of Rajasthan**”. All correspondence should be addressed to **the NIELIT, Chandigarh Center SCO 114-116, Sector 17-B, Chandigarh. All pages should be signed before submission.**

**Project Execution Process:**

The Entire Project would be implemented by following Procedures as mentioned below.

1. Execution of Training Program would start by giving one or two batches to each Institute. The Performance of each Institute would be monitored during execution and from the Pass record. Performers would be encouraged by giving more responsibilities while low performers would be intimated to improve their performance. Successive low performance may disqualify an Institute from further participation. The low performance consideration will be applicable to an Institute if the Pass percentage is less than 50% and or the admitted strength is less than 75%.
2. Same student cannot be admitted in more than one Course. A declaration in this respect has to be taken from the student during admission.
3. The bill shall be raised after completion of each batch along with records of Course Completion and appearance in the examination.
4. Full filling requisite criteria may not entitle an Institute to be selected as Participating Institute. Similarly selection of an Institute as Participating

Institute does not guarantee that the same Institute would be continued for ever in spite of its bad /low performance.

5. Shortage of Infrastructure from the required one on a continuous basis would disqualify an Institute as a participating Institute and the Inspection report on several occasions would be considered final for this purpose.
6. Selection of Students should be made following a fair and transparent mechanism.. The Selection list should be displayed publicly. The advertisement for this course could be circulated to all adjacent School / Colleges / Govt. Offices for larger participation.
7. The NIELIT representatives should be duly protected during Inspection of the Institute or conducting Examination or for any other purpose.

**Agreement:**

The selected institute shall have to sign an agreement as per the norms and conditions specified by NIELIT, New Delhi.

***Annexure – I***

***Applicable and Binding Clause for Participating Institutes***

<b>Clause No.</b>	<b>Issues</b>	<b>Clarifications</b>
Clause-1	Selection of Institute	<ul style="list-style-type: none"><li>• DOEACC Accredited Institutes</li><li>• Govt. Institutes</li><li>• Private institute having required infrastructure and faculty</li></ul> <p>The institute will be selected in the above order of preference.</p>
Clause-2	Minimum availability of Infrastructure in the Institute	<ul style="list-style-type: none"><li>• Minimum of 10 Computers of Pentium IV or higher, Minimum of 512 MB RAM, 10 GB Free hard disk space, Windows XP / Vista or higher, Office 2000 or higher and the relevant software packages</li><li>• Student : Computer – 2:1 for conducting a lab</li><li>• Proper Class room with ample ventilation and acoustic should be there</li><li>• Internet connection ( preferably Broadband of 512 Kbps or higher with unlimited download plan)</li><li>• Web Cam , Speaker etc</li><li>• Sufficient arrangement of Infrastructure for non Computer Courses like - For TV repairing Course old Set with spare accessories should be available and students should be given hands on Training.</li><li>• UPS Power supply</li></ul>
Clause-3	Qualification of Faculties	<ul style="list-style-type: none"><li>• Graduate with A Level cleared / BCA / BLevel / MCA / B.E/ B.Tech / M.Sc on Computer Science / M.Sc with Diploma on Computer Courses – Applicable for <b>Scheme 1.</b></li><li>• Graduate with experience in Electrical /Electronics work / Diploma / ITI in Electrical Electronics or equivalent or higher for Electronics Courses- Applicable for <b>Scheme 2.</b></li><li>• Post Graduate / Graduate with English Medium Schooling for ITES BPO course – Applicable for <b>Scheme 3.</b></li></ul>
Clause-4	Batch Strength	<ul style="list-style-type: none"><li>• The Batch strength in any case should not cross more than forty (40)</li></ul>

		<ul style="list-style-type: none"> <li>• 75 % Attendance in a course is mandatory to appear for the examination.</li> <li>• Under exceptional circumstances the attendance percentage may be reduced to 60% with approval of the Head of the participating institute. This should be reported to NIELIT, Chandigarh Centre. In a batch not more than 5% will be allowed under special permission category. These 5% students would be selected from the higher attendance category.</li> </ul>
Clause-5	Examination	<ul style="list-style-type: none"> <li>• Selected Institutes would be identified as the Examination Centre. Home Centre might not be available for the students.</li> <li>• Examination Supervisor and Invigilator would be selected from the Faculties of the respective Institute if it is considered as Examination Centre. Any responsible qualified professional from the adjacent localities may also be inducted to check the fairness of the examination as may be decided by NIELIT, Chandigarh Centre. The Question paper would be opened by the Supervisor only. NIELIT, Chandigarh Centre may also send its own staff during examination to the Centre without intimating the Institute.</li> <li>• The Institute has to arrange the entire infrastructure at its own cost and risk for the benefit of the student.</li> </ul>
Clause-6	Reimbursement of Course Fees to the Institute	<ul style="list-style-type: none"> <li>• After successful completion of a batch the Course fees would be reimbursed to the Institute by NIELIT, Chandigarh Centre. Successful Completion means fees of those students who appears in the Final Examination would be considered for reimbursement.</li> <li>• A student failed to appear in the examination due to low percentage shall not be considered while raising the bill and his course fees would not be reimbursed. Considering the same student(s) for the successive batch, if any, may be at the discretion of the individual institute.</li> <li>• The Institute has to raise a bill along with supporting documents against which the Payment would be released after verification.</li> </ul>

		<ul style="list-style-type: none"> <li>• In case a student cannot pass the examination in the first go then he would be given a second chance at his/her own cost. Fees for the examination would be Rs.100/- or as decided by NIELIT, Chandigarh Centre This fee would be applicable for 2nd or successive appearance only.</li> <li>•</li> </ul>
Clause-7	Study material	<ul style="list-style-type: none"> <li>• Instructional material and Library will be provided to students by participating Institutes..</li> </ul>
Clause-8	Selection of students	<ul style="list-style-type: none"> <li>• A six member committee may select the candidates fulfilling minimum eligibility criteria and on merit basis. The students would be selected based on their marks in the basic minimum qualification (e.g for Course – I the basic qualification is 10th Standard. Now candidate X has secured 45% marks in 10th Standard but did his Post graduation while candidate Y has secured 50% marks but did not proceed further. In this case candidate Y would be selected over candidate X )</li> </ul>

## ***Annexure – II***

### ***Course Details***

**Scheme - 1 : Training in IT Skills to improve the employability of the Rural youth belonging to SC/ST & Minority Communities.**

**The Details Of Course Wise No Of Candidate To Be Trained In Scheme -1 :**

<b>Course Name</b>	<b>Total No of Candidate to be trained in 3 districts</b>	<b>Duration</b>	<b>Course Fees Per student*</b>	<b>Eligibility Criteria of the students</b>
Certificate Course in Multimedia	480	3 months (72 Hrs)	1800/-	10 <sup>th</sup> Pass / ITI / Diploma
Certificate Course in Web page design	480	3 months (72 Hrs)	1800/	10 <sup>th</sup> Pass / ITI / Diploma
Certificate Course in Networking with Windows 2000 and Red Hat Linux and Administration	480	3 months (72 Hrs)	1800/	12 <sup>th</sup> Pass / ITI / Diploma
Certificate Course in PC Hardware & Networking	480	3 months (72 Hrs)	1800/	10 <sup>th</sup> Pass / ITI / Diploma
Certificate Course in Linux Programming	480	3 months (72 Hrs)	1800/	12 <sup>th</sup>
Certificate Course in Computer Applications	480	3 months (72 Hrs)	1800/	10 <sup>th</sup> Pass / ITI / Diploma
Certificate Course in Financial Accounting	480	3 months (72 Hrs)	1800/	12 <sup>th</sup>
Certification in Programming languages in C/C++	480	3 months (72 Hrs)	1800/	12 <sup>th</sup>
Certification in Programming languages in JAVA	480	3 months (72 Hrs)	1800/	12 <sup>th</sup>
Certification in Programming languages in .NET	480	3 months (72 Hrs)	1800/	12 <sup>th</sup>
<b>Total</b>	<b>4800</b>			

**\*NOTE:-** The above Course fees include Service Tax and other statutory taxes. No further money can be claimed in any other form whatsoever.

**Scheme-2: Training in Electronics Equipment Repair and Maintenance to improve the employability of the Rural youth belonging to SC/ST & Minority Communities.**

**The Details Of Course Wise No Of Candidate To Be Trained In Scheme -2 :**

<b>Course Name</b>	<b>Total No of Candidate to be trained in 3 districts</b>	<b>Duration</b>	<b>Course Fees Per student*</b>	<b>Eligibility Criteria of the students</b>
Certificate Course in Integrated Electronics and Computer Services	600	3 months (72 Hrs)	1800/	10 <sup>th</sup> Pass / ITI / Diploma
Certificate Course in Maintenance of home Appliances	600	3 months (72 Hrs)	1800/	VIII pass
Certificate Course in Repair & Maintenance of Power Conditioning Equipment	600	3 months (72 Hrs)	1800/	10 <sup>th</sup> pass, ITI, Diploma
Certificate Course in Emergency Light & Solar Lantern	600	3 months (72 Hrs)	1800/	VIIIth pass
Certificate Course in Telephonic Equipment Maintenance	600	3 months (72 Hrs)	1800/	10 <sup>th</sup> pass, ITI, Diploma
Certificate Course in Mobile Maintenance	600	3 months (72 Hrs)	1800/	10 <sup>th</sup> pass, ITI, Diploma
<b>Total</b>	<b>3600</b>			

**\*NOTE:-** The above Course fees include Service Tax and other statutory taxes. No further money can be claimed in any other form whatsoever.

**Scheme-3: Training in ITES – BPO (Customer Care and Banking) to improve the employability of the Rural youth belonging to Women, SC/ST & Minority Communities .**

**The Details Of Course Wise No Of Candidate To Be Trained In Scheme -3:**

<b>Course Name</b>	<b>Total No of Candidate to be trained in all districts</b>	<b>Duration</b>	<b>Course Fees Per student*</b>	<b>Eligibility Criteria of the students</b>
ITES BPO ( Customer Care)	600	3 months (180 hrs)	7200/-	10+2 or Equivalent
ITES BPO (Banking)	300	5 months (300 hrs)	9000/-	10+2 or Equivalent
Total	900			

**\*NOTE:-** The above Course fees include Service Tax and other statutory taxes. No further money can be claimed in any other form whatsoever.





**7) Details of courses conducted for employment generation in last 3 years .**

**(proof to be attached).**

<b>SR NO</b>	<b>YEAR</b>	<b>COURSE NAME</b>	<b>SPONSORED BY</b>	<b>NO. OF STUDENTS TRAINED</b>

**DECLARATION:**

- (i) I, .....son/daughter/wife of ..... have read and understood the **GUIDELINES / INSTRUCTIONS FOR CONDUCTING THE COURSE** and agree to abide by the same.
- (ii) I certify that I am the competent authority, by virtue of the administrative and financial powers vested in me by ..... to furnish the above information and to undertake the above stated commitment on behalf of the organization.
- (iii) I am aware that in case any information given by me is found false or misleading, my organization would be debarred from the conduction of the course besides being subjected to any other action that may be deemed fit by **NIELIT, CHANDIGARH CENTRE**.
- (iv) We will ensure availability of infrastructure and faculty having required qualification as per clause 2 & 3 respectively of Annexure I on a continued basis till we continue to offer candidates the courses applied for.
- (v) I agree to abide by the decisions of the **NIELIT, CHANDIGARH CENTRE** or its designated agencies in respect of my application for permission to offer candidates for the courses conducted by **NIELIT**.

**Signature of the Witness:**

**Signature of the Authorized Signatory:**

**Name:**